

Lucknow and District Fire Board Agenda

September 15, 2022

7:00 pm

Lucknow, ON

Members

Jim Hanna, Chair

Gloria Fisher, Member

Glen McNeil, Member

Don Murray, Member

Bill Vanstone, Member

Carl Sloetjes, Member

In Attendance

Emily Dance, Secretary

Chris Cleave, Fire Chief/ CEMC

	Pages
1. Call to Order	
2. Disclosure of Pecuniary Interest	
3. Adoption of Minutes	1
May 19, 2022 Lucknow and District Fire Board Meeting Minutes	
4. Financial Reports	
4.1. Lucknow District Fire Department YTD - Aug 31. Financial Report LDFB-2022-09-5	4
5. Staff Reports	
5.1. Lucknow Fire Department Periodic Activities Report May-Aug. 2022 LDFB-2022-09-6	9
5.2. Letter of Concern – Medical Response LDFB-2022-09-7	13
6. Information	
7. New Business	

8. Meeting Schedule

Thursday, December 15, 2022, 7:00 pm, Lucknow & District Fire Hall

9. Adjournment

Lucknow and District Fire Board Minutes

Date: May 19, 2022
Time: 7:00 pm
Location: Electronic Meeting

Members Present Jim Hanna, Chair
Glen McNeil, Member Joined at 7:09 p.m.
Bill Vanstone, Member
Don Murray, Member
Carl Sloetjes, Member

Members Absent Gloria Fisher, Member

Staff Present Chris Cleave, Fire Chief/ CEMC
Kelly Lush, Deputy Clerk

1. Call to Order

Chair Jim Hanna called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

None

3. Adoption of Minutes

Motion No.: LDFB-2022-05-6

Moved By Bill Vanstone, Member

Seconded By Carl Sloetjes, Member

THAT the Lucknow and District Fire Board hereby adopts the January 20, 2022 Board minutes as presented.

Carried

4. Staff Reports

4.1 Lucknow Fire Department Periodic Activities Report Jan-Apr. 2022 LDFB-2022-05-2

Motion No.: LDFB-2022-05-7

Moved By Don Murray, Member
Seconded By Carl Sloetjes, Member

That the Lucknow & District Fire Board hereby receives for information Report Number LDFB-2022-05-2 prepared by Chris Cleave, Fire Chief.

Carried

4.2 Ontario Regulation 343/22 Firefighter Certification LDFB-2022-05-3

The Board commended the training that has been completed for both departments and the succession planning that has taken place.

Motion No.: LDFB-2022-05-8

Moved By Glen McNeil, Member
Seconded By Don Murray, Member

That the Lucknow District Fire Board hereby receives for information Report Number LDFB-2022-05-3 prepared by Chris Cleave, Fire Chief

Carried

4.3 Lucknow District Fire Department YTD Jan-Apr. Financial Report LDFB-2022-05-4

Chief Cleave commented on the replacement of fire equipment and that the new equipment will be on display on May 30,2022 at 7:00 p.m. at the Training Centre. The Board is invited to attend.

Motion No.: LDFB-2022-5-09

Moved By Glen McNeil, Member
Seconded By Don Murray, Member

That the Lucknow & District Fire Board hereby receives for information Report Number LDFB-2022-05-4 prepared by Chris Cleave, Fire Chief

5. New Business

Chief Cleave noted two new business items. The first item was a fire safety inspection issue at a property located Ashfield Colborne Wawanosh. The O.P.P have asked for assistance with the property and an order against the property will be forth coming due to electrical issues and provincial regulations not being met. Enforcement actions will be taking place on this property.

The second item from Chief Cleave highlighted that the grant funding from the Nuclear Waste Management Organization (NWMO) for a growth study with impacts on the Township of Huron-Kinloss Emergency Services and communities will include both the Lucknow and District Fire Department and the Ripley-Huron Fire Department. The report will be shared once complete.

6. Meeting Schedule

Thursday, September 15, 2022 7pm

Thursday, December 15, 2022 7pm

7. Adjournment

Motion No.: LDFB-2022-05-10

Moved By Carl Sloetjes, Member

Seconded By Bill Vanstone, Member

THAT the Lucknow and District Fire Board adjourn at 7:26 p.m.

Carried

Chair

Secretary



Staff Report

Report Title: Lucknow District Fire Department YTD - Aug 31. Financial Report

Prepared By: Chris Cleave, Fire Chief

Department: Fire & Emergency Services

Date: Sep. 15, 2022

Report Number: LDFB-2022-09-5

File Number: C00-LDFB

Attachments: Year to date financial and expenditure report

Recommendation:

That the Lucknow & District Fire Board hereby receives for information Report Number LDFB-2022-09-5 prepared by Chris Cleave, Fire Chief

Background:

As per the Joint Fire Service Agreement a financial report shall be submitted to the Lucknow District Fire Board.

Attached to this report a year to date (Jan 01 - Aug 31) financial and expenditures report for the Lucknow District Fire Department.

Discussion:

Firefighting Equipment –This project is completed and is reflected in the provided expenditures report.

Firefighting Equipment – replacement fire helmets, gloves, and balaclavas and Firefighter Turnout Gear. All Firefighter Turnout gear due for replacement has been purchased all other items are completed as required and expenditures are reflected in the attached report.

Firefighting Equipment – Amicus Battery operated Vehicle Extrication Spreaders – Product Supplier Demonstration was completed May 30th at the Fire Training Facility. Purchase will be forthcoming after new lighter models of the equipment become available this fall.

Financial Impacts:

Financial Impacts detailed in the attached reports.

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

Respectfully Submitted By:

Chris Cleave, Fire Chief

Report Approved By:

Mary Rose Walden, Chief Administrative Officer

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2022 - From Period 1 To Period 8 Ending AUG 31,2022

Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Total Budget
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Fund: 01 GENERAL TOWNSHIP

Category: 2???

2020 * LUCKNOW DISTRICT FIRE STATION *****

Revenue

01-2020-3014	Fire Inspection Fees	150.00	0.00	150.00	0.00
01-2020-3015	Donations	1,540.00	0.00	0.00	0.00
01-2020-3020	Cost Recovery	3,563.90	0.00	11,314.50	0.00
01-2020-3030	Fire Calls - Ashfield-Colborne-Wawa	10,000.00	0.00	5,600.00	0.00
01-2020-3035	Fire Calls - Huron-Kinloss	10,200.00	0.00	5,100.00	0.00
01-2020-3040	Contributions - Ashfield-Colborne-Wawa	155,345.23	148,975.00	41,982.09	159,187.50
01-2020-3045	Contributions - Huron-Kinloss	155,345.25	148,975.00	41,982.10	159,187.50
01-2020-3050	Fire Safety Grant	3,600.00	0.00	0.00	0.00
01-2020-3060	Ministry of Transportation - Fire Calls	4,395.60	0.00	0.00	0.00
01-2020-3400	County of Bruce - Modified Response	5,000.00	5,000.00	5,000.00	5,000.00
01-2020-6040	Contributions - Ashfield-Colborne-Wawa	29,931.65	23,750.00	0.00	23,750.00
01-2020-6045	Contributions - Huron-Kinloss	29,931.65	23,750.00	0.00	23,750.00
Total Revenue		409,003.28	350,450.00	111,128.69	370,875.00

Expense

01-2020-0000	*** LUCKNOW DISTRICT FIRE STA	0.00	0.00	0.00	0.00
01-2020-7100	Salaries	182,280.80	170,000.00	27,541.34	190,000.00
01-2020-7200	Benefits	27,925.64	25,000.00	9,075.96	27,500.00
01-2020-7251	Administration Fee	2,500.00	2,500.00	2,500.00	2,500.00
01-2020-7254	Office Supplies	889.56	2,000.00	250.91	1,000.00
01-2020-7255	Public Education/Fire Safety	1,408.15	1,000.00	508.21	1,000.00
01-2020-7256	Computer Equipment - R&M - Servic	203.52	0.00	1,911.99	0.00
01-2020-7260	Telephone	2,126.42	3,000.00	1,609.98	2,000.00
01-2020-7261	Dispatch Services	15,737.27	13,000.00	10,324.92	18,000.00
01-2020-7262	Advertising	203.52	0.00	0.00	200.00
01-2020-7263	Gifts & Flowers	481.03	0.00	0.00	500.00
01-2020-7265	Association Memberships	1,653.47	750.00	275.00	1,000.00
01-2020-7266	Insurance	8,599.00	7,500.00	0.00	9,000.00
01-2020-7268	Audit	800.00	800.00	0.00	800.00
01-2020-7269	Radio Licences	586.74	800.00	606.66	800.00
01-2020-7270	Meetings - Registration	0.00	0.00	0.00	0.00
01-2020-7271	Meetings - Travel	203.71	1,500.00	0.00	1,000.00
01-2020-7272	Meetings - Meals	1,149.36	500.00	248.29	1,000.00
01-2020-7275	Medical Supplies	1,167.05	0.00	1,047.36	1,200.00
01-2020-7276	Small Tools	1,048.88	500.00	53.91	1,000.00
01-2020-7284	Hydrant Repairs & Maintenance	3,960.00	3,500.00	0.00	4,000.00
01-2020-7285	Depreciation Expense	99,976.51	0.00	0.00	0.00
01-2020-7305	Training - Registration	17,039.93	10,000.00	10,475.82	11,000.00
01-2020-7307	Training - Supplies	833.08	1,000.00	120.00	0.00
01-2020-7308	Training - Meals	1,550.35	750.00	715.29	1,000.00
01-2020-7318	Utilities - Propane	4,827.77	6,500.00	5,459.49	4,000.00
01-2020-7320	Utilities - Hydro	3,797.92	4,500.00	2,085.43	3,000.00
01-2020-7321	Utilities - Water	710.00	700.00	715.00	700.00
01-2020-7322	Utilities - Sewage	475.00	450.00	500.00	475.00
01-2020-7323	Building - R&M - Services	5,595.01	2,500.00	1,881.80	3,000.00
01-2020-7324	Building - R&M - Supplies	4,087.21	2,000.00	2,016.59	2,500.00
01-2020-7325	Building - Cleaning	300.00	1,200.00	600.00	1,200.00
01-2020-7326	Building - Snow Removal	7,389.54	3,500.00	9,125.18	4,000.00
01-2020-7351	Equipment - Certification	7,102.47	8,000.00	1,723.69	8,000.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2022 - From Period 1 To Period 8 Ending AUG 31,2022

Account	Description	Previous Year Total		Current Year To Date	Total Budget
		Actual	Budget	Actual	
01-2020-7353	Vehicle - R&M - Supplies	1,444.76	2,000.00	703.00	1,500.00
01-2020-7354	Vehicle - R&M - Services	19,136.39	10,500.00	823.38	6,000.00
01-2020-7355	Vehicle - Diesel	6,593.60	3,000.00	3,119.25	5,000.00
01-2020-7356	Vehicle - Gas	1,365.64	1,000.00	1,031.82	1,000.00
01-2020-7357	Equipment - R&M - Services	5,866.02	5,000.00	5,989.85	3,500.00
01-2020-7358	Equipment - R&M - Supplies	4,913.37	8,000.00	1,182.10	5,000.00
01-2020-8010	Equipment	4,174.29	47,500.00	37,055.29	47,500.00
01-2020-8025	Computer Equipment	0.00	0.00	0.00	0.00
Total Expense		450,102.98	350,450.00	141,277.51	370,875.00
Dept Excess Revenue Over (Under) Expenditures		(41,099.70)	0.00	(30,148.82)	0.00
Category Excess Revenue Over (Under) Expenditures		(41,099.70)	0.00	(30,148.82)	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2022 - From Period 1 To Period 8 Ending AUG 31,2022

Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Total Budget
REPORT SUMMARY					
01-2020	*** LUCKNOW DISTRICT FIRE STATION ***	409,003.28	350,450.00	111,128.69	370,875.00
Fund 01 Total Revenue		409,003.28	350,450.00	111,128.69	370,875.00
01-2020	*** LUCKNOW DISTRICT FIRE STATION ***	450,102.98	350,450.00	141,277.51	370,875.00
Fund 01 Total Expenditure		450,102.98	350,450.00	141,277.51	370,875.00
Fund 01 Excess Revenue Over (Under) Expenditures		(41,099.70)	0.00	(30,148.82)	0.00
Report Total Revenue		409,003.28	350,450.00	111,128.69	370,875.00
Report Total Expenditure		450,102.98	350,450.00	141,277.51	370,875.00
Report Excess Revenue Over (Under) Expenditures		(41,099.70)	0.00	(30,148.82)	0.00



Staff Report

Report Title: Lucknow Fire Department Periodic Activities Report May-Aug. 2022

Prepared By: Chris Cleave, Fire Chief

Department: Fire & Emergency Services

Date: Sep. 15, 2022

Report Number: LDFB-2022-09-6

File Number: C00-LDFB

Attachments:

Recommendation:

That the Lucknow & District Fire Board hereby receives for information Report Number LDFB-2022-05-2 prepared by Chris Cleave, Fire Chief.

Background:

All necessary Fire and Emergency Services administrative tasks have been initiated, are on-going and/or have been completed for the reporting period.

1. All general administrative tasks with the day-to-day operations of the Fire Department for the reporting period have been completed.
2. The activities since the last report was submitted for the Lucknow & District Fire Department are detailed below.
3. The Lucknow Fire Department is continuing its enhanced training programs. Since the last report the following courses and certification examinations have been successfully completed:
 - NFPA 1031 Fire Inspector Level 1 – 2 Members
 - NFAP 1001 Firefighter 1&2 – Live Fire Skills Modules (New Recruits at Fire Training Facility)

Discussion:

1. Emergency Response Incidents:

HURON-KINLOSS

Incident #	Date:	Incident Type:
16-22-0037	May 07, 2022	Mutual Aid - RHFD
16-22-0038	May 07, 2022	Vehicle Fire
16-22-0040	May 09, 2022	Medical
16-22-0041	May 10, 2022	Structure Fire
16-22-0042	May 11, 2022	Motor Vehicle Collision
16-22-0043	May 12, 2022	Medical
16-22-0045	May 13, 2022	Outdoor Fire
16-22-0046	May 14, 2022	Motor Vehicle Collision
16-22-0048	May 18, 2022	Medical
16-22-0049	May 20, 2022	Medical
16-22-0050	May 20, 2022	General Fire Alarm
16-22-0051	May 23, 2022	Medical
16-22-0052	May 23, 2022	Medical
16-22-0054	May 31, 2022	Mutual Aid - RHFD
16-22-0055	Jun 01, 2022	Medical
16-22-0058	Jun 05, 2022	Medical
16-22-0059	Jun 06, 2022	Motor Vehicle Collision
16-22-0061	Jun 11, 2022	Hazmat Response
16-22-0064	Jun 13, 2022	Outdoor Fire
16-22-0065	Jun 15, 2022	Medical
16-22-0067	Jun 20, 2022	Medical
16-22-0068	Jun 21, 2022	Motor Vehicle Collision
16-22-0071	Jun 26, 2022	Medical
16-22-0072	Jun 26, 2022	Outdoor Fire
16-22-0074	Jul 5, 2022	Public Safety Hazard
16-22-0075	Jul 13, 2022	Medical
16-22-0077	Jul 15, 2022	Outdoor Fire - Grass
16-22-0079	Jul 17, 2022	Medical
16-22-0081	Jul 23, 2022	Medical
16-22-0082	Jul 31, 2022	Vehicle Collision
16-22-0083	Jul 31, 2022	Medical
16-22-0086	Aug 3, 2022	Medical
16-22-0087	Aug 7, 2022	General Fire Alarm
16-22-0088	Aug 10, 2022	Vehicle Collision
16-22-0090	Aug 14, 2022	Burn Complaint
16-22-0091	Aug 15, 2022	Medical
16-22-0094	Aug 19, 2022	Medical
16-22-0095	Aug 26, 2022	Medical

16-22-0096	Aug 27, 2022	Medical
16-22-0097	Aug 28, 2022	Medical
16-22-0098	Aug 31, 2022	Medical

ASHFIELD – COLBORNE - WAWANOSH

Incident #	Date:	Incident Type:
16-22-0039	May 08, 2022	Outdoor Fire
16-22-0044	May 12, 2022	Public Hazard - Wires
16-22-0047	May 15, 2022	Structure Fire
16-22-0053	May 26, 2022	Mutual Aid - NHFD
16-22-0056	Jun 05, 2022	Vehicle Fire
16-22-0057	Jun 05, 2022	Medical
16-22-0060	Jun 10, 2022	Vehicle Collision
16-22-0062	Jun 11, 2022	Medical
16-22-0063	Jun 11, 2022	Structure Fire
16-22-0066	Jun 17, 2022	Public Hazard - Wires
16-22-0069	Jun 24, 2022	Motor Vehicle Collision
16-22-0070	Jun 25, 2022	Structure Fire
16-22-0073	Jul 2, 2022	Vehicle Collision
16-22-0076	Jul 14, 2022	Outdoor Fire - Grass
16-22-0078	Jul 16, 2022	Outdoor Fire - Grass
16-22-0080	Jul 21, 2022	Vehicle Collision
16-22-0084	Aug 1, 2022	Mutual Aid - NHFD
16-22-0085	Aug 3, 2022	Medical
16-22-0089	Aug 11, 2022	Public Safety Hazard
16-22-0092	Aug 15, 2022	Medical
16-22-0093	Aug 15, 2022	Outdoor Fire - Grass

2. Fire Department Training Sessions:

Session Type:	Totals:
General/Officer Meetings	2
Fire Practice	7
Emergency Training Course (NFPA)	3
Recruit Firefighter Training	0
Additional Training Course – Airport ER	1
Additional Training Course – Mutual Aid Meeting	1

3. Fire Chief Non-Emergency Activities:

Activity Type:	Totals:
Fire Inspections (Incl. Burn Complaints)	11
Fire Investigations	3
Fire Safety Plan Reviews	1
Pre-Incident Planning	1
Public Education Delivery	3
Fire Prevention/Smoke/CO Program	2
Community Event Participation	1
JHSC – Monthly Inspection	4
JHSC - Meeting	1

Financial Impacts:

There are no financial impacts related to this report.

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

Respectfully Submitted By:

Chris Cleave, Fire Chief

Report Approved By:

Mary Rose Walden, Chief Administrative Officer



Staff Report

Report Title: Letter of Concern – Medical Response

Prepared By: Chris Cleave, Fire Chief

Department: Fire & Emergency Services

Date: Sep. 15, 2022

Report Number: LDFB-2022-09-7

File Number: F00-LDFB

Attachments: September 7, 2022 Correspondence

Recommendation:

That the Lucknow and District Fire Board hereby receives for information Report Number LDFB2022-09-7 prepared by Chris Cleave, Fire Chief.

Background:

Currently the Township of Huron-Kinloss has a Medical Tiered Response policy in place which was adopted by Council in 2020. This policy established a select set of medical response criteria as recommended by Bruce County EMS to be the most serious and that meets the “obvious threat to life” threshold and the most beneficial to have Fire assistance respond too.

There is no legislation in place that mandates we respond to a medical assistance call. What we do have is a simple agreement in place to assist EMS with their most serious calls as defined by the selected criteria.

Discussion:

When a call is received by the Central Ambulance Communications Centre (CACC) for an EMS response, each call is categorized. Once categorized the call is then compared to the selected criteria to determine if the Fire Department should be dispatched.

The Dispatcher can only make this assessment based on the information that is being given to them by a caller. If the dispatcher determines that the call does not meet the Fire Department response criteria then fire will not be dispatched. This decision solely lands on the dispatcher taking the call and assessing the nature of the call itself. This activity and decision are out of the hands of Council, the Fire

Board, and the Fire Department. There is zero liability to either municipality because of this.

When looking at the incident on August 20, 2022, as detailed in the Letter of Concern I extract the following facts:

A fall took place, the person suffered a head injury causing them to bleed, patient suffered a contusion on her face and was in and out of consciousness.

When comparing these facts to our current medical response criteria I have determined the following:

1. Falls are not included on our current medical response criteria
2. Bleeds of any sort (traumatic vs. non-traumatic) are not included on our current medical response criteria
3. Unconsciousness is included on our current medical response criteria.
4. Stroke is within our response criteria, but the stroke was not determined until the patient was admitted to hospital and was not part of the decision making by the CACC Dispatcher.

At this time, I can only speculate that the Fire Department was not dispatched to this call because the CACC Dispatcher possibly classified the call as a number 1 or 2 as noted above. Both of which do not meet our response criteria and therefore CACC would not tier Fire in this circumstance.

To determine the exact reason why fire was not tiered the Fire Chief has contacted the Huron County EMS Chief and requested information on the call classification to determine what exactly happened. The Huron EMS Chief has advised me that he will investigate, listen to the call tapes and report back to me his findings.

At the time of this report being written the Fire Chief has not had a response back from Huron County EMS. The Fire Chief will continue to investigate this incident and further reporting to Huron-Kinloss Council will occur once the Fire Chiefs inquiry is completed.

Attached to this report is a copy of the Township of Huron-Kinloss Tiered Medical Response Policy and the approved response criteria for the Fire Boards information.

Financial Impacts:

None

Strategic Alignment / Link:

We are an accessible community that offers opportunities for everyone by having services and amenities nearby.

Respectfully Submitted By:

Chris Cleave, Fire Chief

Report Approved By:

Mary Rose Walden, Chief Administrative Officer

Wednesday, September 7, 2022

To Whom it May Concern

I'd like to address an incident that happened that resulted in being told my 911 call did not meet the "criteria" for our local First Responders (Lucknow Dept) to be dispatched to assist us while waiting for an ambulance. In hopes this will never happen again to prevent another family from having to go through the agonizing wait for an ambulance while watching a loved one suffer.

Quick backstory: My mother had a brain tumor removed back on April 6th that resulted in a lot of complications and brain bleeds, that had her hospitalized for 3-1/2 months, and she has been left with a lot of deficits with speech and mobility, as well as the bone plate remains off, leaving the brain unprotected.

In the early hours of Saturday August 20th, I received a call from Lifeline that my mother may have had a fall. I rushed to her house to find she did indeed fall, and was laying in a pool of blood under her head, had a bruised cheek bone, and was in and out of consciousness.

I of course immediately called 911. First call was placed at 2.29am.

After what felt like forever, and knowing the usual quick response time of our local Fire Department, I called 911 again at 2.39am to ask why no one had shown up yet, to be told I did not meet the criteria for them to be dispatched. I again told them our situation, and what was happening, to them replying over and over, sorry you do not meet the criteria.

This of course is a huge concern, as assistance was needed, we did not know at the time if my mother had suffered any neck injuries, and she was trying to move around and was indicating pain.

The ambulance took close to 30 minutes to arrive, the paramedics were absolutely amazing. I did ask them if they knew why we would be told that we did not meet the criteria for our local First Responders to arrive, and they themselves were a little confused, and said to speak to the local Fire Chief.

My husband is a member of the local department, and did mention this to Chief Cleaves, to which he indicated it has happened before, and he would look into it.

I'm not indicating Chief Cleaves will not look into this, but I do want this taken a step further and discussed at both the Fire Board meeting and Council, cause god for bid this happens to another family that needs immediate medical attention, or even my family again.

End result was my mother did suffer from a stroke, and remains in the hospital over two weeks later, and will remain there for another 7 weeks minimum, and every second was vital in her diagnosis and recovery, so I question, how does this not meet the criteria, and who sets these "criteria's"? Please look into this, so no one else has to go through what we did, and receives necessary medical care while waiting for an ambulance in a Rural area.

Sincerely

Kelly Greig



Policy

Section: 7.0 Fire and Emergency Services

Policy: Fire Department Tiered Medical First Response

By-Law: 2020-73

Date: 15 June 2020

Revision: [Click here to enter text.](#)

Coverage:

This policy applies to the Ripley-Huron Fire Department and the Lucknow District Fire Department coverage areas within the Township of Huron-Kinloss where Tiered Medical First Response service is delivered.

Policy Statement:

The Township of Huron-Kinloss operates, either solely or jointly, two Fire Departments, being the Ripley-Huron Fire Department and the Lucknow District Fire Department.

The Township of Huron-Kinloss Fire Departments currently provide Tiered Medical First Response Services to the community through an agreement with the County of Bruce Emergency Medical Services.

The Township of Huron-Kinloss endeavours to provide a level of Tiered Medical First Response services to the community that is appropriate, consistent, beneficial and responsible.

Legislative Authority:

The Fire Prevention and Protection Act 1997

Fire Department Establishing and Regulating By-laws

Bruce County Medical Tiered Response Agreement By-laws

Contents:

1. The Fire Departments of the Township of Huron-Kinloss shall adhere to this Tiered Medical First Response policy at all times.
2. A Tiered Medical First Response Agreement between the County of Bruce and the Township of Huron-Kinloss must be reviewed and approved by the Council of the Corporation of the Township of Huron-Kinloss and must at all times be in accordance with the established Tiered Response Criteria determined Section 4 of this policy.

3. In making a determination for the purpose establishing a Tiered Response Criteria for the Township of Huron-Kinloss, the Council, Administration and the Fire Chief shall use the guiding principle of "Obvious Immediate Threat" to a person's life or serious bodily harm.
4. In consideration of an "Obvious Immediate Threat", The Township of Huron-Kinloss hereby establishes the following Tiered Response Criteria:
 - a) Breathing Problems
 - b) Burns
 - c) Cardiac Arrest/VSA
 - d) Chest Pain/Heart problems
 - e) Choking
 - f) Electrocutation
 - g) MVC Enclosed Seating
 - h) MVC Exposed Seating
 - i) MVC Person Struck
 - j) MVC Unknown Details
 - k) Overdose
 - l) Stroke/CVA
 - m) Unconscious/Decreased Conscious
 - n) Farm Accident
 - o) Industrial Accident
5. The Tiered Response Criteria listed within Section 4 of this policy shall be the only Tiered Medical First Response levels of service provided by the Ripley-Huron and Lucknow District Fire Departments within the Township of Huron-Kinloss geographical boundaries as approved by the Council of the Corporation of the Township of Huron-Kinloss.
6. The Tiered Response Criteria listed within this policy shall be selected as "Code 4" level responses only.
7. The Tiered Response Criteria shall be reviewed every three years to ensure that it is relevant, beneficial and appropriate to the needs of the community.
8. The Fire Departments of the Township of Huron-Kinloss shall ensure at all time that they are in compliance with Ministry of Health Protocols and Standards, Southwestern Ontario Regional Base Hospital Program directives for Automated External Defibrillation service delivery, Provincial Fire Service standards and Occupational Health and Safety legislation as it relates to the delivery of Medical First Response services.
9. The Fire Departments of the Township of Huron-Kinloss shall ensure at all times they have current Tiered Medical First Response Standard Operating Guidelines

in place that meet the requirements contained with the Occupational Health and Safety Act, Section 21 Fire Service Guidance Notes.

10. The Fire Departments of the Township of Huron-Kinloss shall ensure that the appropriate medical response report forms are completed during a response and, upon completion of the response, that the information is entered into the Fire Pro Records Management System.

Lucknow District FIRE DEPARTMENT
Tiered Response Criteria

	TIER	TYPE OF CALL	IF EMS RESPONSE GREATER THAN	CODE PRIORITY
1	NO	Abdominal Pain	0 Minutes	Select Code
2	NO	Allergy Reaction	0 Minutes	Select Code
3	NO	Back Pain	0 Minutes	Select Code
4	NO	Behavioral Problems	0 Minutes	Select Code
5	NO	Bleeding (Non-Traumatic)	0 Minutes	Select Code
6	NO	Bleeding in Pregnancy	0 Minutes	Select Code
7	YES	Breathing Problems	0 Minutes	Code 4
8	YES	Burns	0 Minutes	Code 4
9	YES	Cardiac Arrest / VSA	0 Minutes	Code 4
10	YES	Chest Pain / Heart Problem	0 Minutes	Code 4
11	NO	Child Birth / Labour	0 Minutes	Select Code
12	YES	Choking	0 Minutes	Code 4
13	NO	Convulsions/Seizure	0 Minutes	Select Code
14	NO	Diabetic Problem	0 Minutes	Select Code
15	YES	Electrocution	0 Minutes	Code 4
16	NO	Environmental Exposure - Heat	0 Minutes	Select Code
17	NO	Environmental Exposure - Cold	0 Minutes	Select Code
18	NO	Eye Problems	0 Minutes	Select Code
19	NO	Falls	0 Minutes	Select Code
20	NO	Generally Unwell	0 Minutes	Select Code
21	NO	Headache	0 Minutes	Select Code
22	NO	Inhalation	0 Minutes	Select Code
23	YES	MVC – Enclosed Seating	0 Minutes	Code 4
24	YES	MVC – Exposed Seating	0 Minutes	Code 4
25	YES	MVC – Person Struck	0 Minutes	Code 4
26	YES	MVC – Unknown Details	0 Minutes	Code 4
27	NO	Near Drowning	0 Minutes	Select Code
28	YES	Overdose	0 Minutes	Code 4
29	YES	Stroke / CVA	0 Minutes	Code 4
30	NO	Trauma (Blunt) / Assault	0 Minutes	Select Code
31	NO	Trauma (Penetrating) / Wound	0 Minutes	Select Code
32	YES	Unconscious /Decreased Consciousness	0 Minutes	Code 4
33	NO	Unknown	0 Minutes	Select Code

34	YES	Code 4	Farm Accidents
35	YES	Code 4	Industrial Accidents

CACC use only:
Response Plan Name: