



## The Corporation of the Township of Huron-Kinloss

# Council Meeting Minutes

Date: September 19, 2022

Time: 7:00 pm

Location: Council Chambers

Members Present      Mitch Twolan, Mayor  
Don Murray, Deputy Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor  
Jim Hanna, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Staff Present          Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer

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### 1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

### 2. Disclosure of Pecuniary Interest

#### 2.1 Mitch Twolan - McTavish Development Pre-Servicing Agreement CAO-2022-09-28

Client

#### 2.2 Mitch Twolan - By-Law No. 2022-157 being the 2427255 ONTARIO INC. Pre-Servicing Agreement By-Law

Client

#### 2.3 Mitch Twolan - By-Law No. 2022-159 being the Zoning Amendment By-law –Z-2022-069 JNC Holdings

Client

**3. Adoption of the Minutes**

**Resolution No.:** 736

Moved by: Don Murray

Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby approves the September 12 Council (Planning) Meeting Minutes as presented.

Carried

**4. Delegations**

**5. Financial Reports**

**5.1 August 2022 Accounts TR-2022-09-61**

**Resolution No.:** 737

Moved by: Carl Sloetjes

Seconded by: Don Murray

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the August 2022 accounts in the amount of \$1,179,084.05.

Carried

**5.2 Revenue and Expenditure Reports to August 31, 2022 TR-2022-09-62**

**Resolution No.:** 738

Moved by: Don Murray

Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue and expenditure reports to August 31, 2022 prepared by Jodi MacArthur, Treasurer.

Carried

**5.3 September 2022 Accounts TR-2022-09-65**

**Resolution No.:** 739

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby authorizes payment of the September accounts in the amount of \$ 2,155,303.00

Carried

## 6. Staff Reports

### 6.1 Letter of Concern – Medical Response FIRE-2022-09-31

A discussion was held regarding the letter and it was noted that a further staff report will be coming forward regarding an investigation of how the call was dispatched. A comment was made regarding the length of time for the ambulance to attend and it was noted that the ambulance service has to adhere to response times as regulated by the Province of Ontario.

**Resolution No.:** 740

Moved by: Jeff Elliott

Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby receives for information Report Number FIRE-2022-09-31 prepared by Chris Cleave, Fire Chief.

Carried

### 6.2 Huron Shores Hospice Rental Request to Waive Fees CWS-2022-09-55

**Resolution No.:** 741

Moved by: Don Murray

Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CS-2022-09-55 prepared by Mike Fair, Director of Community Services and authorizes the waiving of fees for the Huron Shores Hospice grief recovery meetings when the rental space is not otherwise rented, no set up or tear down required, and the building is already staffed.

Carried

### 6.3 Minutes of Settlement TR-2022-09-63

**Resolution No.:** 742

Moved by: Carl Sloetjes  
Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby receives for information Report TR-2022-09-63 as prepared by Phyllis Hunter, Taxation/Revenue Clerk.

Carried

**6.4 Municipal Modernization Program Intake 2 – Implementation Project TR-2022-09-64**

**Resolution No.:** 743

Moved by: Don Murray  
Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby approves Report Number TR-2022-09-64 prepared by Jodi MacArthur, Treasurer AND approves entering into agreements with GHD Digital, Universus Software Canada Inc. and Noratek Solutions AND FURTHER authorizes the appropriate By-Laws coming forward on tonight's agenda.

Carried

**6.5 McTavish Development Pre-Servicing Agreement CAO-2022-09-28**

Mitch Twolan declared a conflict on this item. (Client)

Mayor Twolan left the meeting, Deputy Mayor Murray assumed the Chair.

**Resolution No.:** 744

Moved by: Lillian Abbott  
Seconded by: Carl Sloetjes

THAT the Township of Huron-Kinloss Council hereby approves Report Number CAO-2022-09-28 prepared by Mary Rose Walden, Chief Administrative Officer AND approves entering into a Pre-Servicing Agreement with 2427255 ONTARIO INC. for the McTavish Development AND FURTHER authorizes the appropriate By-law coming forward on tonight's agenda.

Carried

**6.6 Information on the Table September 19, 2022 CLK-2022-09-87**

Mayor Twolan returned to the meeting and resumed the Chair.

**Resolution No.:** 745

Moved by: Carl Sloetjes

Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-09-87 prepared by Kelly Lush, Deputy Clerk

Carried

**6.7 Pine River Water Monitoring Report August 2022 CLK-2022-09-88**

**Resolution No.:** 746

Moved by: Don Murray

Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK-2022-09-88 prepared by Kelly Lush, Deputy Clerk.

Carried

**7. Correspondence Requiring Direction**

**8. By-Laws and Agreements**

**8.1 By-Law No. 2022-146 being the Public Access for Municipal One-Foot Reserve Policy By-Law**

**Resolution No.:** 747

Moved by: Don Murray

Seconded by: Jeff Elliott

THAT By-Law No. 2022-146 being the Public Access for Municipal One-Foot Reserve Policy By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.2 By-Law No. 2022-147 being the Fire Prevention Program Policy By-Law**

**Resolution No.:** 748

Moved by: Lillian Abbott

Seconded by: Don Murray

THAT By-Law No. 2022- 147 being the Fire Prevention Program Policy By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.3 By-Law No. 2022-148 being the Tiered Response for Medical Emergencies Agreement By-Law (Huron County)**

**Resolution No.:** 749

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT By-Law No. 2022-148 being the Tiered Response for Medical Emergencies Agreement (Huron County) By-law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.4 By-Law No. 2022-149 being the Auditors Appointment By-Law**

**Resolution No.:** 750

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-149 being the Auditors Appointment By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.5 By-Law No. 2022-150 being the Easement Agreement (Hoare/Duffy) By-Law**

**Resolution No.:** 751

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-150 being the Easement Agreement (Hoare/Duffy) By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.6 By-Law No. 2022-151 being the Winter Maintenance Whitechurch Route By-Law**

**Resolution No.:** 752

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-151 being the Winter Maintenance Whitechurch Route By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.7 By-Law No. 2022-152 being the Murdoch Glen Well Replacement By-Law**

**Resolution No.:** 753

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT By-Law No. 2022-152 being the Murdoch Glen Well Replacement By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.8 By-Law No. 2022-153 being the Integrity Commissioner Agreement Aird & Berlis LLP By-Law**

**Resolution No.: 754**

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-153 being the Integrity Commissioner Agreement Aird & Berlis LLP By-Law be read a first, second, third time and finally passed this 19th day of September , 2022.

Carried

**8.9 By-Law No. 2022-154 being the Deeming PLAN 749 LOT 28 PALEO PLACE; S/S By-Law**

**Resolution No.: 755**

Moved by: Carl Sloetjes

Seconded by: Jeff Elliott

THAT By-Law No. 2022-154 being the Deeming PLAN 749 Lot 28 Paleo Place S/S By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.10 By-Law No. 2022-155 being the Appoint Stannard as Public Works Operator By-Law**

**Resolution No.: 756**

Moved by: Jeff Elliott

Seconded by: Carl Sloetjes

THAT By-Law No. 2022-155 being the Appoint Stannard as Public Works Operator By-Law be read a first, second, third time and finally passed this 19th day of September , 2022.

Carried

**8.11 By-Law No. 2022-156 being the Appoint Prentice as Communications Coordinator By-Law**

**Resolution No.: 757**



Moved by: Ed McGugan  
Seconded by: Jim Hanna

THAT By-Law No. 2022-156 being the Appoint Prentice as Communications Coordinator By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.12 By-Law No. 2022-157 being the 2427255 ONTARIO INC. Pre-Servicing Agreement By-Law**

Mitch Twolan declared a conflict on this item. (Client)

Mayor Twolan left the meeting. Deputy Mayor Murray assumed the Chair.

**Resolution No.:** 758

Moved by: Jim Hanna  
Seconded by: Ed McGugan

THAT By-Law No. 2022-157 being the 2427255 ONTARIO INC. Pre-Servicing Agreement By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.13 By-Law No. 2022-158 being the Zoning Amendment By-law –Z-2021-050 Johnston**

**Resolution No.:** 759

Moved by: Ed McGugan  
Seconded by: Jim Hanna

THAT By-Law No. 2022-158 being the Zoning Amendment By-Law - Z-2021-050 Johnston be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.14 By-Law No. 2022-159 being the Zoning Amendment By-law –Z-2022-069 JNC Holdings**

Mitch Twolan declared a conflict on this item. (Client)

**Resolution No.: 760**

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT By-Law No. 2022-159 being the Zoning Amendment By-Law Z-2022-069 JNC Holdings be read a first, second, third time and finally passed this 19th day of September , 2022.

Carried

**8.15 By-Law No. 2022-160 being the GHD – eCommerce Solution By-Law**

Mayor Twolan returned to the meeting and resumed the Chair.

**Resolution No.: 761**

Moved by: Jim Hanna

Seconded by: Ed McGugan

THAT By-Law No. 2022-160 being the GHD-eCommerce Solution By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.16 By-Law No. 2022-161 being the Universus -Online Calendar Booking Solution By-Law**

**Resolution No.: 762**

Moved by: Ed McGugan

Seconded by: Jim Hanna

THAT By-Law No. 2022-161 being the Universus - Online Calendar Booking Solution By-Law be read a first, second, third time and finally passed this 19th day of September, 2022.

Carried

**8.17 2022-162 being the Noratek Solutions Maintenance System By-Law**

**Resolution No.: 763**

Moved by: Jim Hanna  
Seconded by: Ed McGugan

THAT By-Law No. 2022-162 being the Noratek Solutions Maintenance System By-Law be read a first, second, third time and finally passed this 19th day of September , 2022.

Carried

**9. Information**

**9.1 Canadian Centre for Rural Creativity - Rural Talks to Rural 2022 Invitation**

Councillor Abbott and Councillor McGugan are to attend the one-day session on accessible housing.

**9.2 Brockton Council Resolution: Westario Power**

**9.3 Notice of Public Meeting - County of Bruce Official Plan**

**9.4 Motion to Receive**

**Resolution No.:** 764

Moved by: Ed McGugan  
Seconded by: Lillian Abbott

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 9.

Carried

**10. Township Committee Minutes Received**

**11. Other Agency Minutes and Reports Received**

**Resolution No.:** 765

Moved by: Jim Hanna  
Seconded by: Ed McGugan

THAT the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 11.

Carried

**12. New Business/Council Reports**

Comments were made regarding worn signage at the Lucknow Library, staff will follow up. Council has received a request for additional speed limit signage, the concern will be sent to staff for review.

**13. Closed Session**

**Resolution No.: 766**

Moved by: Ed McGugan

Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby moves into a Closed Meeting pursuant to [s. 239(2)(i)] Third-party information supplied in confidence to the municipality – Westario Power Inc. AND [s. 239(2)(b)] Personal matters about an identifiable individual, including municipal employees (hiring) AND[s. 239(2)(e)]. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality- Ministry of Labour AND FURTHER returns to open session upon completion.

Carried

**14. Business Arising from the Closed Session**

**Resolution No.: 773**

Moved by: Ed McGugan

Seconded by: Jim Hanna

That Mayor Twolan reported a Closed Meeting was held and information received regarding third-party information supplied in confidence to the municipality – Westario Power Inc, personal matters about identifiable individuals (hiring) AND Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality- Ministry of Labour.

Carried

**15. Confirming By-Law**

**15.1 By-Law No. 2022-163 being the September 2022 (2) Confirmatory By-Law**

**Resolution No.: 774**

Moved by: Jim Hanna  
Seconded by: Ed McGugan

THAT By-Law No. 2022-163 being the September 2022 (2) Confirmatory By-Law be read a first, second, third time and finally passed this 19th day of September , 2022.

Carried

**16. Adjournment**

**Resolution No.: 775**

Moved by: Ed McGugan  
Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby adjourn at 8:08 p.m..

Carried

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Mayor

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Clerk