



**The Corporation of the Township of Huron-Kinloss**  
**Committee of the Whole Meeting Minutes**

Date: October 3, 2022  
Time: 7:00 pm  
Location: Council Chambers

Members Present Don Murray, Deputy Mayor  
Lillian Abbott, Councillor  
Jeff Elliott, Councillor  
Ed McGugan, Councillor  
Carl Sloetjes, Councillor

Members Absent Mitch Twolan, Mayor  
Jim Hanna, Councillor

Staff Present Mary Rose Walden, Chief Administrative Officer  
Emily Dance, Clerk  
Jodi MacArthur, Treasurer  
Chris Cleave, Fire Chief  
John Yungblut, Director of Public Works

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**1. Call to Order**

Deputy Mayor Murray called the meeting to order at 7:00 p.m.

**2. Disclosure of Pecuniary Interest**

None noted.

**3. Delegations**

**4. Staff Reports**

**4.1 September 2022 Monthly Building Report BLDG-2022-10-20**

**Resolution No.: 776**

**Moved by:** Ed McGugan  
**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2022-10-20 prepared by Matt Farrell, Building and Planning Manager/CBO

**Carried**

**4.2 September 2022 Monthly By-Law Enforcement Status Report BLE-2022-10-18**

**Resolution No.:** 777

**Moved by:** Lillian Abbott  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE-2022-10-18 prepared by Heather Falconer, By-Law Enforcement Officer.

**Carried**

**4.3 Emergency Management and Health and Safety September 2022 Summary FIRE-2022-10-32**

**Resolution No.:** 778

**Moved by:** Ed McGugan  
**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE-2022-10-32, prepared by Mel Moulton, Emergency Services/ Health & Safety Coordinator.

**Carried**

**4.4 Fire & Emergency Services Monthly Activities Report – September 2022 FIRE-2022-10-33**

**Resolution No.:** 779

**Moved by:** Lillian Abbott  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2022-10-33 prepared by Chris Cleave, Fire Chief / CEMC

**Carried**

**4.5 Fire Hall Facility Use Agreement – Ontario Provincial Police FIRE-2022-10-34**

**Resolution No.:** 780

**Moved by:** Ed McGugan

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE-2022-10-34 prepared by Chris Cleave, Fire Chief and approves entering into a Fire Hall Facility Use Agreement with the Ontario Provincial Police AND FURTHER authorizes the appropriate By-Law coming forward.

**Carried**

**4.6 Bruce Beach Municipal Drain Phase I Update (10), Bruce Beach Municipal Drain Phase II Update (7) Bruce Beach Municipal Drain Extension Branch 'A' (4). DRAIN-2022-10-18**

**Resolution No.:** 781

**Moved by:** Lillian Abbott

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-10-18 prepared by Ken McCallum, Drainage Superintendent.

**Carried**

**4.7 Emmerson Municipal Drain 2020 Construction update DRAIN-2022-10-19**

**Resolution No.:** 782

**Moved by:** Ed McGugan

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report DRAIN-2022-10-19 prepared by Ken McCallum, Drainage Superintendent.

**Carried**

**4.8 2023 Saugeen Valley Conservation Authority Budget TR-2022-10-66**

A discussion was held on the proposed 8.9% increase. Council noted that there have been a number of new regulations that the Conservation Authorities have to incorporate and funding has continued to be cut back from the province which results in a bigger levy to maintain services.

Overall the Committee did not support the 8.9% increase and directed Deputy Mayor Murray to oppose the Saugeen Valley Conservation Authority's proposed 2023 budget.

**Resolution No.:** 783

**Moved by:** Lillian Abbott

**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR-2022-10-66 prepared by Jodi MacArthur, Treasurer and provides any comments on the draft 2023 budget to the Saugeen Valley representative Deputy Mayor Murray.

**Carried**

**Resolution No.:** 784

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby directs Saugeen Valley Conservation Authority representative Deputy Mayor Murray to oppose the draft 2023 Saugeen Valley Conservation Authority Budget.

**Carried**

**4.9 Reserve and Reserve Fund Policy TR-2022-10-67**

**Resolution No.:** 785

**Moved by:** Ed McGugan  
**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR-2022-10-67 prepared by Jodi MacArthur, Treasurer AND approves the Reserve and Reserve Fund Policy AND FURTHER authorizes the appropriate By-law be brought forward.

**Carried**

**4.10 Community Services Programming – October 2022 CS-2022-10-56**

**Resolution No.:** 786

**Moved by:** Lillian Abbott  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-10-56 prepared by Elyse Dewar, Administrative Assistant/Program Coordinator.

**Carried**

**4.11 Parks and Recreation Master Plan Update CS-2022-10-57**

**Resolution No.:** 787

**Moved by:** Ed McGugan  
**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-10-57 prepared by Mike Fair, Director of Community Services

**Carried**

**4.12 2022 October Parks and Facilities Update CS-2022-10-58**

**Resolution No.:** 788

**Moved by:** Lillian Abbott  
**Seconded by:** Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS-2022-10-58 prepared by Matt McClinchey, Parks and Facilities Supervisor.

**Carried**

**4.13 Director of Community Services October 2022 Status Report CS-2022-10-59**

**Resolution No.:** 789

**Moved by:** Ed McGugan

**Seconded by:** Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS-2022-10-59 prepared by Mike Fair, Director of Community Services.

**Carried**

**4.14 2022 Winter Sand Tender PW-2022-10-67**

**Resolution No.:** 790

**Moved by:** Lillian Abbott

**Seconded by:** Ed McGugan

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-67, prepared by John Yungblut, Director of Public Works AND accepts the tender from Johnston Brothers (Bothwell) Ltd. for the supply and hauling of winter sand in the amount of \$43,300 plus HST for the 2022-2023 winter season and \$44,800 plus HST for the 2023-2024 winter season AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.15 Transportation October 2022 PW-2022-10-68**

A discussion was held regarding alternative options. The Director of Public Works explained that issues with environmentally protected lands may prohibit municipal-owned lands to provide additional parking. The Director explained the areas adjacent to the beaches which are popular for parking have environmental protection, whereas, areas that may have

the potential for parking are in the proximity of less desirable beaches. He noted that Community Services are studying defining the beach areas which will provide additional information to incorporate into the plan.

**Resolution No.:** 791

**Moved by:** Ed McGugan

**Seconded by:** Lillian Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-68, prepared by John Yungblut, Director of Public Works.

**Carried**

**4.16 Waste Management October 2022 PW-2022-10-69**

**Resolution No.:** 792

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. PW-2022-10-69, prepared by John Yungblut, Director of Public Works.

**Carried**

**4.17 Water Wastewater October 2022 PW-2022-10-70**

**Resolution No.:** 793

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-70, prepared by John Yungblut, Director of Public Works

**Carried**

**4.18 2022 Surplus Equipment PW-2022-10-71**

**Resolution No.:** 794

**Moved by:** Jeff Elliott  
**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information, Report Number PW-2022-10-71, prepared by John Yungblut, Director of Public Works AND declares a 2005 Sterling tandem snow plow truck and the 2018 AMI snow pusher as surplus to the operations of the Township, authorizing their disposal as per the Township's Surplus Equipment Policy.

**Carried**

**4.19 Winter Maintenance Equipment RFQ PW-2022-10-72**

**Resolution No.:** 795

**Moved by:** Carl Sloetjes  
**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-72, prepared by John Yungblut, Director of Public Works AND accepts the quotations from Cottrill Heavy Equipment in the amount of \$13,423.00 plus HST for purchase of a 102" snow plow and a tailgate spreader.

**Carried**

**4.20 Public Works Operations and Transportation Review PW-2022-10-73**

**Resolution No.:** 796

**Moved by:** Jeff Elliott  
**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW-2022-10-73, prepared by John Yungblut, Director of Public Works AND authorizes an additional expenditure of up to \$8,000 for the Public Works Operations and Transportation Review.

**Carried**

**4.21 September 2022, The Hub Status Report BED-2022-10-43**

**Resolution No.:** 797



**Moved by:** Carl Sloetjes  
**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-10-43 prepared by Lauren Eby, Business Development Coordinator.

**Carried**

**4.22 October 2022 Manager of Strategic Initiatives Status Update BED-2022-10-44**

**Resolution No.:** 798

**Moved by:** Jeff Elliott  
**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information report number BED-2022-10-44, prepared by Michelle Goetz, Manager of Strategic Initiatives.

**Carried**

**4.23 Point Clark Lighthouse Revitalization Research and Design BED-2022-10-45**

**Resolution No.:** 799

**Moved by:** Carl Sloetjes  
**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED-2022-10-45 prepared by Amy Irwin, Business and Economic Officer; AND approves the quote of Blue Rhino Designs for the Project Management Phase of the Point Clark Lighthouse Museum Revitalization Project in the amount of \$3,000 + HST AND the quote of Performance Solutions to fabricate the exhibits for the amount of up to \$148,570 + HST, AND FURTHER grants an exemption to the Purchasing Policy AND FURTHER authorizes the appropriate By-Law coming forward.

**Carried**

**4.24 Business and Economic Officer September Status Report BED-2022-10-46**

**Resolution No.:** 800

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED-2022-10-46 prepared by Amy Irwin, Business and Economic Officer.

**Carried**

**4.25 Secrets of the Back Forty Project Update BED-2022-10-47**

**Resolution No.:** 801

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves report number BED-2022-10-47 prepared by Amy Irwin, Business & Economic Officer AND approves entering into a Tourism Micro-website hosting agreement with The New Business in the amount of \$30,500 + HST plus a yearly hosting fee of \$1,200/per year subject to a positive demonstration AND FURTHER approves the appropriate By-Law coming forward.

**Carried**

**4.26 NWMO Site Selection Update October 2022 CAO-2022-10-29**

**Resolution No.:** 802

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO-2022-10-29 prepared by Lindsay Small, Project Coordinator.

**Carried**

**4.27 Updated Hiring Policy and Organization Chart CAO-2022-10-31**

**Resolution No.:** 803

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO2022-10-31 prepared by Leanne Scott, Human Resources Generalist AND approves the updates to the Hiring Policy and the updated Organizational Chart AND FURTHER authorizes the appropriate By-laws coming forward.

**Carried**

**4.28 Hiring Report October 2022 CAO-2022-10-32**

**Resolution No.:** 804

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CAO2022-10-32 prepared by Leanne Scott, Human Resources Generalist.

**Carried**

**4.29 Early Investment in Education and Skills 2022 Update CAO-2022-10-33**

**Resolution No.:** 805

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2022-10-33 prepared by Lindsay Small, Project Coordinator and in so doing, supports the remainder of proposed EIES funding as detailed in the body of the report.

**Carried**

**4.30 Electronic Monitoring Policy CAO-2022-10-34**

**Resolution No.:** 806

**Moved by:** Jeff Elliott  
**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO-2022-10-34 prepared by Leanne Scott, Human Resources Generalist AND approves the new Electronic Monitoring Policy as outlined AND FURTHER authorizes the appropriate by-law coming forward.

**Carried**

**4.31 Legislative Update – October 2022 CLK-2022-10-89**

**Resolution No.:** 807

**Moved by:** Carl Sloetjes  
**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report CLK-2022-10-89 prepared by Emily Dance, Clerk

**Carried**

**4.32 Information on the Table October 3, 2022 CLK-2022-10-90**

**Resolution No.:** 808

**Moved by:** Jeff Elliott  
**Seconded by:** Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK-2022-10-90 prepared by Kelly Lush, Deputy Clerk.

**Carried**

**4.33 Resolutions for Consideration October 2022 CLK-2022-10-91**

**Resolution No.:** 809

**Moved by:** Carl Sloetjes  
**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Brighton in their request for the Government of Ontario to change the access rules to Healthcare Connect to permit the registration of military personnel into the Healthcare Connect system once the Canadian Forces Members are provided a military release date AND directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 810

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Brighton in their request for the Government of Ontario to provide funding and change legislation to help attract Family Doctors to underserved areas of Ontario AND directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 811

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Municipality of Grey Highlands in their lobbying to the Minister of the Solicitor General to increase fines for all levels of speeding AND directs staff to distribute as they see fit.

**Carried**

**Resolution No.:** 812

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby supports the Town of Wasaga Beach in that the proposed changes to the Strong Mayors, Building Homes Act are not appropriate and for the

Ministry of Municipal Affairs and Housing to outline other ways for the province to institute housing AND directs staff to distribute as they see fit.

**Defeated**

**5. Correspondence Requiring Direction**

**5.1 Resignation - Project Coordinator Position**

**Resolution No.:** 813

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby accepts with regrets the resignation of Lindsay Small from the Project Coordinator position.

**Carried**

**6. Information**

**6.1 Maitland Watershed Health Partnership**

**6.2 Ministry of Municipal Affairs and Housing - Public Consultation in the Land Use Planning Process**

**6.3 AMCTO: Participation in Accessibility for Ontarians with Disabilities Act (AODA) Review**

**6.4 Motion to Receive**

**Resolution No.:** 814

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

**Carried**

**7. New Business/Council Reports**

Councillor Abbott noted she attended a seminar on homelessness which was a real eye-opener on the status of homelessness.

**8. Closed Session**

**Resolution No.:** 815

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Meeting pursuant to [s. 239(2)(d)] Labour relations or employee negotiations (1) Hiring AND FURTHER returns to open session upon completion.

**Carried**

**9. Business Arising from the Closed Session**

**Resolution No.:** 819

**Moved by:** Jeff Elliott

**Seconded by:** Carl Sloetjes

That Deputy Mayor Murray reported a closed meeting was held regarding employee negotiations AND direction was given to staff to authorize an employment agreement with Jennifer White for the position of Manager of Legislative Services / Clerk AND FURTHER authorizing the appropriate By-Laws coming forward.

**Carried**

**10. Adjournment**

**Resolution No.:** 820

**Moved by:** Carl Sloetjes

**Seconded by:** Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:33 p.m.

**Carried**

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Mayor

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Clerk